Date:

Applicant: Contact Number: Contact Email: Project Name:

Project/Site Address:

Parcel ID : Site Acreage: Current Electric: Current water: Is property within an ETJ:

Commercial Purpose:

Residential Purpose:

**Project Description (Provide detailed summary and/or questions related to your project):**

**Project Questionnaire: Yes No Additional Comment(s)**

Are you the owner of the property ? Will you need 911 addressing ?

Will the project need culvert(s) ?

Do you need a new or modified septic permit ?

Is the property located in a flood plain ?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Fire Marshal's Permits:** |  | Commercial Establishment |  | Public Building |  | Multi-Family Housing |

Square footage of building:

Height of Building:

Description of business:

Fire Dept Response Area:

**Please provide the following items, if available:**

• Deed and Survey (current owner)

• Site plan of your proposal with the following information:

♦ Building plans with dimensions

 ♦ Purposed lots/subdivisions

 ♦ Septic designs

**All Fields mut be completed if applicable. Please allow 7-10 business days to process application if emailed. Allow 14-21 business days if mailed. THE CITY OF COTTONWOOD WILL CONTACT YOU VIA EMAIL UNLESS OTHERWISE INDICATED.**

***A pre-development questionnaire is optional and is intended to be an informational only designed to help, but not substitute for due diligence, in determining all requirements that may apply to any plat, construction plans, building permits, or any other requirements for the project. Providing the information requested in this form does not constitute approval or permit issuance. No representation made during the pre-development research can modify the regulations that apply to the project.***

***Questionnaire and documentation can be emailed to*** ***mayor@cityofcottonwoodtexas.org*** ***or you can mail to***

***PO Box 293, Scurry, Texas 75158.***

**Please provide the following items, if available:**