

Request to speak at council meeting

Speaking on agenda items

When the Public Comment portion of the meeting comes up on the agenda, citizens called upon by the mayor may then address the council.

Some rules of Decorum at the council meeting

When the Public Comment portion of the meeting comes up on the agenda the Mayor will call the name of those who have submitted a complete request to speak. When the name is called, please state your name and address for the record and the appropriate comments. Prior to addressing the council, a person shall sign-up providing information to the council record.

1. Remarks to the Council must be on the topic that was indicated on the request to speak form, remarks should be addressed to the Mayor at City Council meetings. Speakers shall refrain from making personal attacks, or from making repetitive or irrelevant remarks.
2. Remarks are limited to 2 minutes.
3. While in attendance at a Council meeting, no attendee shall disrupt, disturb, or otherwise impede the orderly conduct of any Council meeting by any means in a manner that obstructs the business of the meeting. Disorderly conduct includes; personal attacks, repetitive comments, irrelevant comments, failing to obey any lawful order of the Mayor to be seated, leave the meeting room and/or refrain from addressing the city council.
4. Remarks should not be repetitive of any prior speaker but should be new in nature. Multiple parties wishing to address the same

issue are encouraged to appoint spokesperson to advocate their positions. If an earlier speaker has already spoken on a speaker's chosen topic, the latter is encouraged to state that they join in the remarks of the earlier speaker, or to focus on aspects not previously presented by earlier speakers.

5. No person at any council meeting shall be in a state of intoxication caused by the person's use of alcohol or drugs.
6. The Mayor may interrupt any speaker who is violating these rules of decorum or disrupting a meeting.

City of Cottonwood

Citizen Participation form

Please Print the following information:

Name _____ Today's date _____

Address: _____ Zip Code _____

Phone _____ Email _____

Organization Represented (if any) _____

Agenda topic _____

Non agenda topic _____

Agenda item Number or Subject to be
addressed: _____

Select applicable position on item:

_____ support _____ oppose _____ Netural _____ Resource Only

**CITY OF COTTONWOOD
CITIZEN PARTICIPATION FORM**

Please Print the following information:

Name _____ Today's Date _____

Address: _____ Zip Code: _____

Phone: _____ Email: _____

Organization Represented (if any) _____

____ Non-Speaker

____ Speaker

Agenda Item Number or Subject to be Addressed:

Select applicable position on item:

____ support ____ oppose ____ Netural

____ Resource Only