

City of Cottonwood
City Council Meeting Minutes

Date: March 2, 2026

Location: Cottonwood Civic Center, Cottonwood, Texas

Mayor: Karen DeLoney

Commissioner: Jennifer Parker

City Secretary: Patti Page

Commissioner: Peggy Smith

Call to Order

Mayor DeLoney called the meeting to order at 7:00 p.m. Mayor DeLoney stated that a quorum was present.

Roll Call

Present: Mayor DeLoney, Commissioner Smith, Commissioner Parker

Absent: None

Approval of Minutes

The February meeting minutes were read. A motion was made by Commissioner Parker to approve the minutes. The motion was seconded by Commissioner Smith. Motion carried.

Financial Reports

Mayor DeLoney presented the Financial Reports, including the Balance Sheet and Profit and Loss Statement, through February 28, 2026.

Mayor DeLoney also discussed the American Relief Act (COVID) liability in the amount of \$6,630.00. The Treasury Department requested that these funds be returned. Mayor DeLoney initiated an ACH payment for the return of these funds.

Civic Center Rental Rate Adjustment

Mayor DeLoney proposed increasing the Civic Center rental rate to \$150.00 beginning March 1. A motion was made by Commissioner Smith to approve the rate increase. The motion was seconded by Commissioner Parker. Motion carried.

No New Revenue (NNR) Tax Statement

Mayor DeLoney presented the City's tax rate information for the past three years. The information showed that while property values have increased, the City's property tax rate has decreased based on the No New Revenue (NNR) calculations from previous years.

Ordinance #6 – No Thru Truck Traffic

Mayor DeLoney discussed placing "No Thru Truck Traffic" signs on County Road 4083 and County Road 4084 in accordance with Ordinance #6. The cost of the signs would be approximately \$103.25, not including delivery.

A motion was made by Commissioner Smith to approve the purchase of the signs. The motion was seconded by Commissioner Parker. Motion carried.

Kaufman Chamber of Commerce Membership

Mayor DeLoney reported that she is waiting for a return call from the Kaufman Chamber of Commerce regarding membership. The approximate cost of membership is \$275.00. A motion was made by Commissioner Parker to join the Kaufman Chamber of Commerce. The motion was seconded by Commissioner Smith. Motion carried.

County Road 4083 – Kaufman County Project / Interlocal Agreement (ILA)

The council discussed the Kaufman County Project and Interlocal Agreement for improvements to County Road 4083. The cost to oil sand approximately 3,109 feet within the city limits is \$99,750.00. A motion was made by Commissioner Parker to approve the Interlocal Agreement with Kaufman County. The motion was seconded by Commissioner Smith. Motion carried.

Loan for County Road 4083 Project

Mayor DeLoney presented information regarding the loan needed for the County Road 4083 project. American National Bank has approved a loan for the City with a 60-month term. Mayor DeLoney reviewed different amortization schedules based on a 10% down payment and a 20% down payment.

A motion was made by Commissioner Parker to approve a 15% down payment (\$15,000.00) with a fixed interest rate of 7.75%. The motion was seconded by Commissioner Smith. Motion carried.

A motion was then made by Commissioner Parker to approve the loan from American National Bank for the County Road 4083 project. The motion was seconded by Commissioner Smith. Motion carried.

Memorial Day Observance

Mayor DeLoney asked the council if the City should place flags in front of the Civic Center in observance of Memorial Day. A motion was made by Commissioner Smith to approve placing flags for Memorial Day. The motion was seconded by Commissioner Parker. Motion carried.

Adjournment

A motion was made by Mayor DeLoney and seconded by Commissioner Smith to adjourn the meeting at 7:55 p.m. Motion carried.

Approved on 3-11-26

Patti Page

City Secretary Patti Page

Karen DeLoney

Mayor Karen DeLoney

Jennifer Parker

Commissioner Jennifer Parker

Peggy Smith

Commissioner Peggy Smith